

Application Instructions:

- Please fill out the application in full and make sure to type or print clearly. Applications will only be processed once all applicants have submitted applications and cosign applications if necessary.
- Once applications have been approved, we will assign you a room and get you a lease ready.
- We will put your assigned apartment on hold and contact you to schedule an appointment to sign the lease. Appointments should be scheduled within a few days.

About the application:

- Social security numbers will be used to run credit checks on Trans Union. If you have a security freeze on your credit, please be sure to lift it or provide override code.
- We are asking everyone to provide a State issued photo ID. If you are an international student we will need a copy of your passport and I20.
- Housing History: Please fill in as much as you have. . . 2 years if you have it.
- Employment History: Fill in if you have it, otherwise, student is fine.
- We do want everyone's Parent's Information
- Pick your room type and length of lease.
- Remember to include your roommate's names under co applicant.

THE SAXONY APARTMENTS
305 NORTH FRANCES STREET
MADISON, WI 53703
(608) 255-9353 * FAX (608) 255-9445
info@saxonyaparments.net
www.saxonyapartments.net

APPLICATION FOR COSIGNER

Name(s) of applicant to occupy apartment: _____

Apartment type applied for _____ Rent _____

Lease Term: _____ From _____ To _____

NAME OF COSIGNER: _____ **S.S.#** _____

Birthdate _____ **Relationship to Applicant** _____

Address: _____ City-State-Zip _____

Email _____

Phone _____

Own or Rent? _____ If Rent, Landlord's Name _____

Address of Landlord _____ City-State-Zip _____

Landlord's Phone _____ How long at this address: _____

Employed By: _____ **Phone:** _____

Address: _____ **City-State:** _____

Position Held: _____ **Monthly Income:** _____

How Long Employed: _____

THE SAXONY WILL BE RUNNING A CREDIT REPORT ON TRANS UNION. If you have a credit freeze, please lift it so we can process the report or provide us with an override code.

Per lease agreement, lines #139-142; "In consideration of Landlord's agreement to this lease, the undersigned guarantee(s) the payment of all amounts due under the lease and the performance of the covenants by Tenant."

Cosigner's Signature: _____ **Date:** _____

This cosigner consents to a routine inquiry of references and credit agencies. This inquiry will provide information concerning the cosigner's credit worthiness and reliability. Landlord will advise if a credit report is requested and the name and address of the credit reporting agency. This is not a rental agreement, contract or lease; all applications are subject to the approval of the Owner or a Managing agent. False, inaccurate, or incomplete information may result in the rejection of this application.

Upon approval of cosigner, applicant and cosigner will be required to sign the lease.